



RCACP Executive Committee Meeting

January 16, 2025

The Regional Center for Animal Care and Protection (RCACP) (<http://rcacp.org/>) serves the City of Roanoke, the Counties of Botetourt and Roanoke, and the Town of Vinton. It is an “open intake facility.” The Regional Center primarily handles stray animals picked up by the Animal Control Officers employed by the municipalities, but also accepts strays found, and animals owned, by citizens of the municipalities.

Mission Statement

To provide temporary shelter for stray, abandoned, and surrendered animals to return them to their owners or find them permanent suitable new homes. To provide cost-effective sheltering through a regional partnership to ensure the highest live release rate practical for our community.

Serving the Communities of



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Meeting Agenda

Regional Center for Animal Care and Protection (RCACP) Executive Committee

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January 16, 2025
09:00 AM

1. Meeting Call to Order Sam Roman, Acting Chairman
2. Roll Call Trinity Kaseke
3. Approval of minutes from October 17, 2024..... Sam Roman, Acting Chairman
4. Public Comments
5. Staffing Update Mike Warner, Interim Executive Director
6. Operations Mike Warner, Interim Executive Director
 - a. Y-T-D Statistics
 - b. Adoption Update
 - c. General Operations
 - d. Volunteer Program Update
 - e. Marketing Update
 - f. Grant Updates
7. New Business.....Trinity Kaseke
 - a. Grant Acceptance – Bissell Grant
8. Reports
 - a. Fiscal and Administrative Operations CommitteeTrinity Kaseke
 1. Report – Fiscal Committee Review Meetings
 2. Financial Reports as of December 31, 2024
 3. Fiscal Year 2025 Meeting Schedule Update
9. Adjournment Sam Roman, Acting Chairman

**Executive Committee
Regional Center for Animal Care and Protection
Roll Call Vote**

Roll Call	Executive Member	Title	Locality
	Mr. Roman (Sam)	\$ Deputy. City Manager	City of Roanoke
	Mr. Larrowe (Gary)	~ County Administrator	County of Botetourt
	Mr. Caywood (Richard)	County Administrator	County of Roanoke
	Mrs. Beemer (Jessica)	Assistant Director of Finance & Management Services	County of Roanoke
	Mrs. Lindsey (Margaret)	Director of Finance	City of Roanoke

\$ Acting Chairman
~ Chairman-Elect

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE REGIONAL CENTER FOR ANIMAL CARE AND PROTECTION HELD AT 11:00 A.M. ON THURSDAY, OCTOBER 17, 2024. THE MEETING WAS HELD VIRTUALLY VIA MICROSOFT TEAMS.

MEMBERS PRESENT: Sam Roman – Chairman
Gary Larrowe – Vice Chairman (exit 12:18)
Richard Caywood (arrived 12:05)
Margaret Lindsey

MEMBERS ABSENT: Jessica Beemer

OTHERS PRESENT: Katie Davis
Mike Warner
Melinda Rector
Paul Workman
Trinity Kaseke

Mr. Roman, Chairman, called the meeting to order at 11:02 a.m. and requested a roll call.

Mr. Roman then called for a motion approving the meeting minutes of April 18, 2024. It was noted Margaret Lindsey as Acting Roanoke City Member participant until a replacement is found for Brent Robertson's position. Mr. Caywood arrived at 11:05, with Mr. Larrowe making the motion for approval of the minutes and seconded by Ms. Lindsey, which was then approved by a voice vote by all members present.

Public Comments – None

Staffing Update – Mike Warner indicated they were fully staffed.

Mr. Warner then entertained the Chair for a changing of the order to the agenda to accommodate actions that needed to take place prior to Mr. Larrowe's anticipated early departure. It was agreed to move to agenda item 8.a.3 and 4 then item 7 before return to the original agenda order.

Reports – Fiscal and Administrative Operations Committee

Medical Change Update and Animal Transportation Update:

Mr. Warner referenced the memo that was sent to the Board September 26. He provided a briefing on the current status of transporting animals with RCACP. Once an intake card is submitted, the animal is with RCACP but technically under the directional care of the locality. When an animal needs emergency medical attention it must be transported to the Emergency Vet Services (EVS) using the locality's Animal Control Officer (ACO). If the ACO is unable to get to the request due to distance and other responsibilities, RCACP staff must move the animal and since the animal is still technically under the control of

the locality the EVS has to reach out to the locality for guidance on treatment which often times this creates confusion due to the unfamiliarity of the situation by the ACO.

Mr. Caywood arrived at 11:05.

Now that RCACP has Dr. Radar, it is better for her to provide the EVS the direction for the animal rather than get the locality involved. The proposal is to follow state guidelines to follow the intake card submitted to them and they'll take care of the medical and transportation from that time. The RCACP would have a budgetary impact of increasing their part-time wages but in the long run it'll reduce the localities costs through decreasing the ACO involvement and it'll likely help get better medical rates with the partner organizations serving the animal. It will increase efficiencies and give RCACP more freedom on how to serve the animals.

Mr. Larrowe, expressed support and agreed it seemed logical and it'll help them all in the long run and the animal in the short run. Mr. Caywood and Mr. Roman concurred.

Mr. Roman inquired about methods to determine cost estimates and how do ACO departments feel about it? Mr. Caywood said Botetourt and Roanoke County have been reached and support it. He will meet Lt. Drake in next week and will discuss it with them too. Regarding cost estimates, he plans on running it for about six months and evaluating to determine better cost estimates. It was discussed that sometimes they get weeks with very little animal transports and then other times they get several sick animals all at once making it difficult to estimate costs at this time.

Mr. Larrowe moved to move forward with the suggestion as made by the Directors. Mr. Roman suggested waiting to have the meeting with the City's Lt. Mr. Larrowe amended the motion to be subject to the meeting with the ACO/Supervisor and if no issues arose from that meeting, then it move forward as proposed, conversely if there were issues it would come back to the Executive Committee for further discussion in January. Mr. Caywood seconded and all was approved by voice vote. Mr. Warner indicated he would e-mail the Committee to let them know how it goes.

New Business – Grant Acceptance of the Bissel Grant for Empty the Shelter event held in July. They received \$2,200.00 from that program. Mr. Larrowe made the motion to accept and appropriate the Bissel grant, Mr. Caywood seconded and all was approved by voice vote.

Mr. Larrowe exited the meeting at 11:17.

Operations –

Year-To-Date Statistics: Mr. Warner addressed RCACP statistics for the quarter ended September 30, 2024, noting that summer is there typically busy quarter. They had about 1,500 animals that were in shelter during that time. There was a drop in the live release rate in July due to the large volume as well as a dog hording case for which they had to do a lot of euthanasians on. July Live release rate was 76.31% and then came back up

in August and September to the more typical rates of 85.1% and 80.90% respectively. Mr. Warner noted he tries to keep the Live Release Rate above 80% if he can.

Adoption Update: Mr. Warner mentioned very good turnout for adoptions with 251 for the quarter. Thursday night event has been very popular where staff keeps the shelter open later and with the help of volunteers, have been able to significantly increase adoptions. It will run through the fall and then pick back up in the spring.

General Operations: Working on installing Capital project Secure key fob system that will allow all ACOs access to the building. Conduit and wiring are being pulled now and should be up and running in the next month.

New software will be available to test in November and December and will go live January 1.

Mr. Warner provided an update on the pilot program to subsidize the costs to animals spayed or neutered for people who can't afford it. \$10,000 was set aside for this program that is in partnership with Friends of RCACP. Thus far they've spent \$2,200 and try to do at least one a month. Mr. Warner expressed the importance of this program and how it has worked out really well.

Volunteer update: Mr. Warner communicated that the Friends of RCACP did receive a grant on their own since they are now an LLC and were able to be awarded a \$10,000 grant from the Phalia M and Guy M Kinder fund through the community Foundation Serving Western Virginia to continue the spay/neuter clinics.

Marketing update: Libby, the Rescue Coordinator has been very active. There were twenty-three (23) events listed on Page 8 of the package. They fed about 1600 animals through their food pantry.

Grants update: The grant update was covered during the New Business.

Reports - Fiscal and Administrative Operations Committee (Continued)

Mr. Kaseke mentioned there was only one (1) committee meeting, held October 10, since the last Executive Board meeting. No meeting was held in July.

Financial Reports as of September 30, 2024: Mr. Kaseke provided a positive overall outlook for the 1st quarter ended of FY25. He provided a comparison of various expenditures between FY24 and FY25 for the same quarter. Budget was \$2.949 million in FY24 and is currently \$3.186 million. Revenues increased 12.5% due to Charges For Services increase. Expenditures increased about \$12,800 due to office furniture, medical supplies and software (capital). Overtime has decreased from \$26,745 to \$23,513. Paid Claims has decreased from about \$15,190 last year to \$11,481 this year. On the Capital side, building improvements are about \$2,000 whereas last year was about \$17,000. Contributions of \$88,140 are not necessary in the current year like they were in FY24.

Meeting schedule Update: Mr. Kaseke mentioned the proposed meeting schedule to hold the January 16, 2025 meeting virtually and the April 17, 2025 meeting in-person. This will allow the more substantive meetings to be held in-person. This venue change will require a vote change. Given the inability to take a vote, this will have to be tabled until the next meeting.

With no further business to be conducted, the Executive Committee meeting was adjourned at 11:31 A.M.

Respectfully submitted,

Paul R. Workman
Acting Recording Secretary

Regional Center for Animal Care and Protection Operations Report for January 16th, 2025.

Statistics:

October	Beginning total: 293 animals. There were 176 intakes, and the total outcomes were 218. Live Release Rate Dogs, 81.29% Cats 68.00% Total live release reported to VDACS 76.64%
November	Beginning total: 251 animals. There were 169 intakes, and the total outcomes were 267. Live Release Rates Dogs, 75.82% Cats 81.25% Total live release reported to VDACS 78.11%
December	Beginning total of 153 animals. There were 187 intakes and a total of 220 outcomes. Live Release Rate Dogs, 79.84% Cats, 85.71% Total live release reported to VDACS 82.27%

Adoption Update:

October	80 Adoptions (38 Cats,40 Dogs & 2 Other companion animals)
November	105 Adoptions (16 Cats,88 Dogs & 1 Other companion animals)
December	123 Adoptions (19 Cats, 102 Dogs & 2 Other companion animals)

We had a total of 308 adoptions during this quarter.

General Operations:

1. New software system.
2. Incinerator up-grade complete

Volunteer Program and Friends of the RCACP Update:

For the 4th quarter of 2024, Friends of was able to do the following:

- Held the 4th quarter community spay/neuter clinic with Mountain View Humane. 36 cats & dogs were fixed during the event.
- Sponsored in-home dog training for Albina and Tarot.
- Purchased six new crates for the foster program.
- Purchased new harnesses, leashes and “Adopt Me” bandanas and vests for the RAD program.
- Covered Heartworm treatments for Grover, Baby Girl, and Anubis.

- Provided 2 10x10 kennels for the owner of 3 dogs that had their home damaged due to a house fire. This allowed dogs to stay with the owner while house repairs were made.
- Canine Cottage also hosted a pet angle tree for us and we received many nice donations to be given out during the month of December and January with adopted animals.

2024 was another very successful year, and overall, Friends of RCACP provided almost \$40,000 of support to the shelter and our community members.

Here is a quick breakdown of where those dollars went:

Heartworm Treatments	\$10,359.69
Spay/Neuter Clinics	12,600.00
Other Medical	5,828.38
Community Assistance	3,961.39
Foster Program Supplies	2,943.64
RAD Program Supplies	969.83
Shelter Supplies	1,842.99
Redemption Fees	1,305.00
Grand Total	\$39,810.92

Events

October:

10/3/24 Fursday Thursday 3-7 pm
 10/5/24 Fall Festival at RCACP 1-5 Pm
 10/10 Fursday Thursday 3-7 PM
 10/12/24 Sw VA Pride Event 10-2 PM
 10/12/24 Vinton Fall Festival 10-2 PM
 10/17/24 Fursday Thursday 3-7 PM
 10/19/24 Mutts to Muscles Gold Gym Event 11-4 PM
 10/24/24 Fursday Thursday 3-7 PM
 10/29/24 Tuesday Event for Halloween 3-7 PM

November:

11/2/24 West Wind Event 10-2 Pm
 11/7/24 Fursday Thursday 3-7 PM
 11/14/24 Fursday Thursday 3-7 PM
 11/16/24 Saturday RCACP Event 12-5 PM
 11/21/24 Fursday Thursday Event 3-7 PM
 11/23/24 Mega Event Civic Center 10-6 PM
 11/26/24 Tuesday before Thanksgiving Event / Bake Sale

December:

Empty the Shelters Dec 1 – 17th
12/5/24 Vinton Christmas Parade RCACP
12/7/24 Annie at Center in the Square Event 11-2 PM
12/8/24 Sunday Petco Event 12-4 PM
12/12/24 Fursday Thursday 3-7 PM
12/14/24 Saturday RCACP event 1-5 PM / Pictures with Santa 1-4 PM
12/19/24 Fursday Thursday
12/21/24 Saturday RCACP event 1-5 PM / Pictures with Santa 1-4 PM
12/28/24 Saturday RCACP event 1-5 PM

WXIR Furry Friends 10/1/24, 11/5/24, 12/3/24 12/31/24

Roanoke Rail Yard Dawgs Hockey (Dog of the game) 12/27/24, 12/28/24,
New Volunteers:

2 New Volunteers joined RCACP

Food Pantry:

October: Families 172, Pets 527
November: Families 176, Pets 551
December: Families 184, Pets 612

Grants:

RCACP received a grant from the Bissell Foundation for the May empty shelter event for \$ 1,330. (will need an approval vote)



**Fiscal and Administrative Operations Committee
January 9, 2025 @ 1:30 P.M.**

Members Present:

City of Roanoke:	Trinity Kaseke
County of Roanoke:	Paul Workman
Botetourt County:	Katie Davis
RCACP:	Mike Warner Melinda Rector

Agenda

1. FY 24 Budget
2. FY 25 Budget process
3. Shelter Operations
4. Statistics Report
5. Staffing Report
6. Preparing for the January Business Meeting
7. New Business or Reports



County of Roanoke
Revenue & Expenditures Budget to Actual
For the Six Months Ending Tuesday, December 31, 2024
C95 - Reg Ctr for Animal Control

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Account	Description	Budget	Actual	Outstanding Encumbrances	Budget vs Actual
Revenues					
015100	Interest Income on Investments	2,500.00	10,978.76		(8,478.76)
016402	Adoption Fees	1,000.00	600.00		400.00
016904	Insurance Withholdings		15,690.50		(15,690.50)
016905	Insurance Benefits		82,678.62		(82,678.62)
016906	Roanoke City - Charges for Services	2,063,859.00	1,046,156.02		1,017,702.98
016907	Roanoke County - Charges for Services	730,289.00	370,178.52		360,110.48
016912	Botetourt County - Charges for Services	381,020.00	193,136.52		187,883.48
018102	Donations	10,820.00	8,869.18		1,950.82
019200	Recovered Costs		5,317.80		(5,317.80)
040929	Beginning Balance	690,160.97			690,160.97
040980	Transfer from Reserves	15,127.28	15,127.28		
	Total Revenue	3,894,776.25	1,748,733.20		2,146,043.05
Expenditures					
101010	Regular	1,156,759.00	532,725.76		624,033.24
101015	Overtime	36,000.00	21,332.27		14,667.73
101020	Part-Time	156,402.00	100,496.93		55,905.07
202100	FICA - Employer Contribution	88,493.00	49,240.01		39,252.99
202200	Retirement - VRS	212,914.00	100,814.33		112,099.67
202300	Group Health Insurance	153,292.00	90,337.25		62,954.75
202310	Group Dental Insurance	6,703.00	2,925.25		3,777.75
202400	Life Insurance - VRS	15,469.00	6,412.80		9,056.20
202500	Long Term Disability Insurance	5,775.00	2,490.28		3,284.72
202510	Short Term Disability Insurance		41.04		(41.04)
202700	Workers' Compensation	5,300.00	3,339.52		1,960.48
202750	VRS Retiree Health Credit	3,325.00	1,630.95		1,694.05
202800	Termination Pay	10,000.00	4,734.86		5,265.14
202810	Cash-In FLP/PFO	8,000.00	6,167.53		1,832.47
202840	Deferred Comp Match	7,150.00	975.00		6,175.00
300004	Medical Exams	10,000.00	3,503.40		6,496.60
300007	Contractual Services	950.00	436.00		514.00
300013	Professional Services	24,000.00	8,239.50		15,760.50
300014	Accounting & Auditing	9,513.00			9,513.00
300033	Software Support	10,000.00	4,475.00	6,900.00	(1,375.00)
320001	Contracted Repairs	5,000.00			5,000.00
330005	Maintenance and Service Contracts	38,387.00	16,739.87		21,647.13
350010	Printing & Binding	800.00			800.00
360010	Advertising	2,500.00			2,500.00
380026	Purchased Services	222,500.00	126,283.81		96,216.19
380200	Fiscal Agent Fees	65,036.00	32,517.60		32,518.40
510010	Electric	57,000.00	24,434.44		32,565.56
510022	Fuel-Oil, Natural and Bottled Gas	20,000.00	5,961.75		14,038.25
510041	Water	3,600.00	1,780.99		1,819.01
510042	Sewer	4,200.00	2,141.61		2,058.39
510050	Dumpster Pickup	3,000.00	1,589.73		1,410.27
520010	Postage and Box Rental	150.00	53.54		96.46
520030	Telephone	4,150.00	2,168.42		1,981.58
520035	Cell Phones and Pager Services	5,000.00	1,855.52		3,144.48
530016	Paid Claims		25,257.15		(25,257.15)
530018	Pharmacy		7,007.52		(7,007.52)
530021	Health Reinsurance		9,874.81		(9,874.81)
550001	Travel - Mileage	200.00	286.76		(86.76)
550006	Travel - Per Diem	1,250.00			1,250.00
550040	Conferences, Training & Education	3,000.00	1,489.56		1,510.44
580001	Dues & Association Memberships	150.00			150.00
580003	Professional Certifications	950.00	175.00		775.00
580023	Employee Recognition	1,000.00	205.09		794.91
580029	Allocation to Volunteers	2,800.00	678.51		2,121.49
580050	Miscellaneous Operating Costs	23,522.90	5,066.00		18,456.90
580052	Licenses	375.00	223.75		151.25



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C95 - Reg Ctr for Animal Control

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Account	Description	Budget	Actual	Outstanding Encumbrances	Budget vs Actual
601010	General Office Supplies	7,000.00	4,531.40		2,468.60
601013	Supplies and Small Equipment	30,000.00	9,218.04		20,781.96
602022	Food Supplies	800.00	37.77		762.23
604040	Medical Supplies	185,201.00	119,516.96		65,684.04
605050	Janitorial Supplies	87,000.00	55,713.82	607.55	30,678.63
607070	Building & Maint Materials	15,000.00	5,237.69		9,762.31
608080	Gas, Oil & Grease	3,300.00	866.64		2,433.36
609091	Garage Allocation	9,000.00	4,142.40		4,857.60
611030	Uniforms	15,000.00	10,340.83		4,659.17
650013	First Aid Kits	650.00	347.34		302.66
650015	RCACP Foster Program	7,500.00	3,884.49		3,615.51
650016	RCACP Outbreak	30,000.00	8,414.31		21,585.69
650024	Dog Food	63,000.00	26,610.00		36,390.00
650025	Cat Food	58,000.00	24,164.72		33,835.28
650054	Animal Supplies	15,900.00	9,796.45		6,103.55
850001	Motor Vehicles-New		3,109.28		(3,109.28)
870001	Technology Equipment-New (Greater than \$5,000)	6,000.00	4,680.45		1,319.55
890003	Building Improvements/Addition	255,000.00	53,193.87	74,375.97	127,430.16
967070	Unappropriated Balance	706,682.07			706,682.07
980075	Transfer to Operating Fund	15,127.28	15,127.28		
	Total Expenditures	3,894,776.25	1,565,042.85	81,883.52	2,247,849.88
	Net Revenue/Expenditures		183,690.35	(81,883.52)	(101,806.83)



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Account	Description	Budget	Actual	Outstanding Encumbrances	Budget vs Actual
Revenues					
015100	Interest Income on Investments	2,500.00	10,978.76		(8,478.76)
016402	Adoption Fees	1,000.00	600.00		400.00
016906	Roanoke City - Charges for Services	1,863,156.00	931,578.00		931,578.00
016907	Roanoke County - Charges for Services	659,271.00	329,635.50		329,635.50
016912	Botetourt County - Charges for Services	343,967.00	171,983.52		171,983.48
018102	Donations	6,500.00	4,549.18		1,950.82
040929	Beginning Balance	(15,127.28)			(15,127.28)
040980	Transfer from Reserves	15,127.28	15,127.28		
	Total Revenue	2,876,394.00	1,464,452.24		1,411,941.76
Expenditures					
101010	Regular	1,156,759.00	532,725.76		624,033.24
101015	Overtime	36,000.00	21,332.27		14,667.73
101020	Part-Time	156,402.00	100,496.93		55,905.07
202100	FICA - Employer Contribution	88,493.00	49,240.01		39,252.99
202200	Retirement - VRS	212,914.00	100,814.33		112,099.67
202300	Group Health Insurance	153,292.00	90,337.25		62,954.75
202310	Group Dental Insurance	6,703.00	2,925.25		3,777.75
202400	Life Insurance - VRS	15,469.00	6,412.80		9,056.20
202500	Long Term Disability Insurance	5,775.00	2,490.28		3,284.72
202510	Short Term Disability Insurance		41.04		(41.04)
202700	Workers' Compensation	5,300.00	3,339.52		1,960.48
202750	VRS Retiree Health Credit	3,325.00	1,630.95		1,694.05
202800	Termination Pay	10,000.00	4,734.86		5,265.14
202810	Cash-In FLP/PTO	8,000.00	6,167.53		1,832.47
202840	Deferred Comp Match	7,150.00	975.00		6,175.00
300004	Medical Exams	10,000.00	3,503.40		6,496.60
300007	Contractual Services	950.00	436.00		514.00
300013	Professional Services	24,000.00	8,239.50		15,760.50
300014	Accounting & Auditing	9,513.00			9,513.00
320001	Contracted Repairs	5,000.00			5,000.00
330005	Maintenance and Service Contracts	38,387.00	16,739.87		21,647.13
350010	Printing & Binding	800.00			800.00
360010	Advertising	2,500.00			2,500.00
380026	Purchased Services	222,500.00	126,283.81		96,216.19
380200	Fiscal Agent Fees	65,036.00	32,517.60		32,518.40
510010	Electric	57,000.00	24,434.44		32,565.56
510022	Fuel-Oil, Natural and Bottled Gas	20,000.00	5,961.75		14,038.25
510041	Water	3,600.00	1,780.99		1,819.01
510042	Sewer	4,200.00	2,141.61		2,058.39
510050	Dumpster Pickup	3,000.00	1,589.73		1,410.27
520010	Postage and Box Rental	150.00	53.54		96.46
520030	Telephone	4,150.00	2,168.42		1,981.58
520035	Cell Phones and Pager Services	5,000.00	1,855.52		3,144.48
550001	Travel - Mileage	200.00	286.76		(86.76)
550006	Travel - Per Diem	1,250.00			1,250.00
550040	Conferences, Training & Education	3,000.00	1,489.56		1,510.44
580001	Dues & Association Memberships	150.00			150.00
580003	Professional Certifications	950.00	175.00		775.00
580023	Employee Recognition	1,000.00	205.09		794.91
580029	Allocation to Volunteers	2,800.00	678.51		2,121.49
580050	Miscellaneous Operating Costs	1,950.00	699.72		1,250.28
580052	Licenses	375.00	223.75		151.25
601010	General Office Supplies	7,000.00	4,531.40		2,468.60
601013	Supplies and Small Equipment	20,000.00	9,218.04		10,781.96
602022	Food Supplies	800.00	37.77		762.23
604040	Medical Supplies	185,201.00	119,516.96		65,684.04
605050	Janitorial Supplies	87,000.00	55,713.82	607.55	30,678.63
607070	Building & Maint Materials	15,000.00	5,237.69		9,762.31
608080	Gas, Oil & Grease	3,300.00	866.64		2,433.36



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<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Outstanding Encumbrances</u>	<u>Budget vs Actual</u>
609091	Garage Allocation	9,000.00	4,142.40		4,857.60
611030	Uniforms	15,000.00	10,340.83		4,659.17
650013	First Aid Kits	650.00	347.34		302.66
650015	RCACP Foster Program	7,500.00	3,884.49		3,615.51
650016	RCACP Outbreak	30,000.00	8,414.31		21,585.69
650024	Dog Food	63,000.00	26,610.00		36,390.00
650025	Cat Food	58,000.00	24,164.72		33,835.28
650054	Animal Supplies	15,900.00	9,796.45		6,103.55
870001	Technology Equipment-New (Greater than \$5,000)	6,000.00	4,680.45		1,319.55
890003	Building Improvements/Addition		597.86		(597.86)
	Total Expenditures	2,876,394.00	1,443,229.52	607.55	1,432,556.93
	Net Revenue/Expenditures		21,222.72	(607.55)	(20,615.17)



County of Roanoke
Revenue & Expenditures Budget to Actual
For the Six Months Ending Tuesday, December 31, 2024
C95-C892-9598-RCACP Grants

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Account	Description	Budget	Actual	Outstanding Encumbrances	Budget vs Actual
Revenues					
018102	Donations	4,320.00	4,320.00		
040929	Beginning Balance	27,252.90			27,252.90
	Total Revenue	31,572.90	4,320.00		27,252.90
Expenditures					
580050	Miscellaneous Operating Costs	21,572.90	4,366.28		17,206.62
601013	Supplies and Small Equipment	10,000.00			10,000.00
	Total Expenditures	31,572.90	4,366.28		27,206.62
	Net Revenue/Expenditures		(46.28)		46.28



County of Roanoke
Revenue & Expenditures Budget to Actual
For the Six Months Ending Tuesday, December 31, 2024
C95-C893-9599 - RCACP Capital

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<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Outstanding Encumbrances</u>	<u>Budget vs Actual</u>
Revenues					
016906	Roanoke City - Charges for Services	172,250.00	86,125.02		86,124.98
016907	Roanoke County - Charges for Services	60,950.00	30,475.02		30,474.98
016912	Botetourt County - Charges for Services	31,800.00	15,900.00		15,900.00
019200	Recovered Costs		5,317.80		(5,317.80)
040929	Beginning Balance	28,465.55			28,465.55
	Total Revenue	293,465.55	137,817.84		155,647.71
Expenditures					
300033	Software Support	10,000.00	4,475.00	6,900.00	(1,375.00)
850001	Motor Vehicles-New		3,109.28		(3,109.28)
890003	Building Improvements/Addition	255,000.00	52,596.01	74,375.97	128,028.02
967070	Unappropriated Balance	28,465.55			28,465.55
	Total Expenditures	293,465.55	60,180.29	81,275.97	152,009.29
	Net Revenue/Expenditures		77,637.55	(81,275.97)	3,638.42



County of Roanoke
Revenue & Expenditures Budget to Actual
For the Six Months Ending Tuesday, December 31, 2024
C95-C895-9510 - RCACP Health Insurance

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Account	Description	Budget	Actual	Outstanding Encumbrances	Budget vs Actual
Revenues					
016904	Insurance Withholdings		15,690.50		(15,690.50)
016905	Insurance Benefits		82,678.62		(82,678.62)
040929	Beginning Balance	453,643.78			453,643.78
	Total Revenue	453,643.78	98,369.12		355,274.66
Expenditures					
530016	Paid Claims		25,257.15		(25,257.15)
530018	Pharmacy		7,007.52		(7,007.52)
530021	Health Reinsurance		9,874.81		(9,874.81)
967070	Unappropriated Balance	453,643.78			453,643.78
	Total Expenditures	453,643.78	42,139.48		411,504.30
	Net Revenue/Expenditures		56,229.64		(56,229.64)



County of Roanoke
Revenue & Expenditures Budget to Actual
For the Six Months Ending Tuesday, December 31, 2024
C95-C896-9504 - RCACP Reserves

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<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Outstanding Encumbrances</u>	<u>Budget vs Actual</u>
Revenues					
016906	Roanoke City - Charges for Services	28,453.00	28,453.00		
016907	Roanoke County - Charges for Services	10,068.00	10,068.00		
016912	Botetourt County - Charges for Services	5,253.00	5,253.00		
040929	Beginning Balance				195,926.02
	Total Revenue	239,700.02	43,774.00		195,926.02
Expenditures					
967070	Unappropriated Balance	224,572.74			224,572.74
980075	Transfer to Operating Fund	15,127.28	15,127.28		
	Total Expenditures	239,700.02	15,127.28		224,572.74
	Net Revenue/Expenditures		28,646.72		(28,646.72)



County of Roanoke
 C95 - Reg Ctr for Animal Control - C95
 Analysis of YTD Expenditures
 For the Six Months Ending Tuesday, December 31, 2024

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Account	Description	Annual Budget	Monthly Expenditures	Actual YTD Expenditures	Outstanding Encumbrances	Remaining Balance	% Expended
	Expenditures						
101010	Regular	1,156,759.00	85,199.28	532,725.76	0.00	624,033.24	46.05%
101015	Overtime	36,000.00	4,366.00	21,332.27	0.00	14,667.73	59.26%
101020	Part-Time	156,402.00	18,915.44	100,496.93	0.00	55,905.07	64.26%
202100	FICA - Employer Contribution	88,493.00	8,081.74	49,240.01	0.00	39,252.99	55.64%
202200	Retirement - VRS	212,914.00	17,059.20	100,814.33	0.00	112,099.67	47.35%
202300	Group Health Insurance	153,292.00	14,007.35	90,337.25	0.00	62,954.75	58.93%
202310	Group Dental Insurance	6,703.00	508.91	2,925.25	0.00	3,777.75	43.64%
202400	Life Insurance - VRS	15,469.00	1,093.90	6,412.80	0.00	9,056.20	41.46%
202500	Long Term Disability Insurance	5,775.00	425.42	2,490.28	0.00	3,284.72	43.12%
202510	Short Term Disability Insurance	0.00	6.84	41.04	0.00	(41.04)	0.00%
202700	Workers' Compensation	5,300.00	2,963.62	3,339.52	0.00	1,960.48	63.01%
202750	VRS Retiree Health Credit	3,325.00	278.17	1,630.95	0.00	1,694.05	49.05%
202800	Termination Pay	10,000.00	1,003.73	4,734.86	0.00	5,265.14	47.35%
202810	Cash-In FLP/PTO	8,000.00	0.00	6,167.53	0.00	1,832.47	77.09%
202840	Deferred Comp Match	7,150.00	150.00	975.00	0.00	6,175.00	13.64%
300004	Medical Exams	10,000.00	770.52	3,503.40	0.00	6,496.60	35.03%
300007	Contractual Services	950.00	218.00	436.00	0.00	514.00	45.89%
300013	Professional Services	24,000.00	0.00	8,239.50	0.00	15,760.50	34.33%
300014	Accounting & Auditing	9,513.00	0.00	0.00	0.00	9,513.00	0.00%
300033	Software Support	10,000.00	0.00	4,475.00	6,900.00	(1,375.00)	113.75%
320001	Contracted Repairs	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
330005	Maintenance and Service Contracts	38,387.00	258.03	16,739.87	0.00	21,647.13	43.61%
350010	Printing & Binding	800.00	0.00	0.00	0.00	800.00	0.00%
360010	Advertising	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
380026	Purchased Services	222,500.00	15,872.55	126,283.81	0.00	96,216.19	56.76%
380200	Fiscal Agent Fees	65,036.00	5,419.60	32,517.60	0.00	32,518.40	50.00%
510010	Electric	57,000.00	5,188.74	24,434.44	0.00	32,565.56	42.87%
510022	Fuel-Oil, Natural and Bottled Gas	20,000.00	1,688.49	5,961.75	0.00	14,038.25	29.81%
510041	Water	3,600.00	370.40	1,780.99	0.00	1,819.01	49.47%
510042	Sewer	4,200.00	444.64	2,141.61	0.00	2,058.39	50.99%
510050	Dumpster Pickup	3,000.00	284.00	1,589.73	0.00	1,410.27	52.99%



County of Roanoke
 C95 - Reg Ctr for Animal Control - C95
 Analysis of YTD Expenditures
 For the Six Months Ending Tuesday, December 31, 2024

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Account	Description	Annual Budget	Monthly Expenditures	Actual YTD Expenditures	Outstanding Encumbrances	Remaining Balance	% Expended
520010	Postage and Box Rental	150.00	16.70	53.54	0.00	96.46	35.69%
520030	Telephone	4,150.00	355.06	2,168.42	0.00	1,981.58	52.25%
520035	Cell Phones and Pager Services	5,000.00	371.28	1,855.52	0.00	3,144.48	37.11%
530016	Paid Claims	0.00	3,857.47	25,257.15	0.00	(25,257.15)	0.00%
530018	Pharmacy	0.00	449.27	7,007.52	0.00	(7,007.52)	0.00%
530021	Health Reinsurance	0.00	1,713.81	9,874.81	0.00	(9,874.81)	0.00%
550001	Travel - Mileage	200.00	0.00	286.76	0.00	(86.76)	143.38%
550006	Travel - Per Diem	1,250.00	0.00	0.00	0.00	1,250.00	0.00%
550040	Conferences, Training & Education	3,000.00	0.00	1,489.56	0.00	1,510.44	49.65%
580001	Dues & Association Memberships	150.00	0.00	0.00	0.00	150.00	0.00%
580003	Professional Certifications	950.00	175.00	175.00	0.00	775.00	18.42%
580023	Employee Recognition	1,000.00	0.00	205.09	0.00	794.91	20.51%
580029	Allocation to Volunteers	2,800.00	112.54	678.51	0.00	2,121.49	24.23%
580050	Miscellaneous Operating Costs	23,522.90	2,177.45	5,066.00	0.00	18,456.90	21.54%
580052	Licenses	375.00	0.00	223.75	0.00	151.25	59.67%
601010	General Office Supplies	7,000.00	798.38	4,531.40	0.00	2,468.60	64.73%
601013	Supplies and Small Equipment	30,000.00	168.42	9,218.04	0.00	20,781.96	30.73%
602022	Food Supplies	800.00	0.00	37.77	0.00	762.23	4.72%
604040	Medical Supplies	185,201.00	18,495.57	119,516.96	0.00	65,684.04	64.53%
605050	Janitorial Supplies	87,000.00	18,071.52	55,713.82	607.55	30,678.63	64.74%
607070	Building & Maint Materials	15,000.00	454.54	5,237.69	0.00	9,762.31	34.92%
608080	Gas, Oil & Grease	3,300.00	85.18	866.64	0.00	2,433.36	26.26%
609091	Garage Allocation	9,000.00	0.00	4,142.40	0.00	4,857.60	46.03%
611030	Uniforms	15,000.00	1,403.10	10,340.83	0.00	4,659.17	68.94%
650013	First Aid Kits	650.00	0.00	347.34	0.00	302.66	53.44%
650015	RCACP Foster Program	7,500.00	456.43	3,884.49	0.00	3,615.51	51.79%
650016	RCACP Outbreak	30,000.00	702.23	8,414.31	0.00	21,585.69	28.05%
650024	Dog Food	63,000.00	5,813.62	26,610.00	0.00	36,390.00	42.24%
650025	Cat Food	58,000.00	1,728.32	24,164.72	0.00	33,835.28	41.66%
650054	Animal Supplies	15,900.00	1,739.76	9,796.45	0.00	6,103.55	61.61%
850001	Motor Vehicles-New	0.00	0.00	3,109.28	0.00	(3,109.28)	0.00%
870001	Technology Equipment-New (Greater than	6,000.00	0.00	4,680.45	0.00	1,319.55	78.01%



County of Roanoke
C95 - Reg Ctr for Animal Control - C95
Analysis of YTD Expenditures
For the Six Months Ending Tuesday, December 31, 2024

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<u>Account</u>	<u>Description</u>	<u>Annual Budget</u>	<u>Monthly Expenditures</u>	<u>Actual YTD Expenditures</u>	<u>Outstanding Encumbrances</u>	<u>Remaining Balance</u>	<u>% Expended</u>
890003	Building Improvements/Addition	255,000.00	30,240.52	53,193.87	74,375.97	127,430.16	50.03%
967070	Unappropriated Balance	706,682.07	0.00	0.00	0.00	706,682.07	0.00%
980075	Transfer to Operating Fund	15,127.28	0.00	15,127.28	0.00	0.00	100.00%
	Total Expenditures	3,894,776.25	273,960.74	1,565,042.85	81,883.52	2,247,849.88	42.29%



County of Roanoke
 C95-C891 - RCACP Operating - C95-C891
 Analysis of YTD Expenditures
 For the Six Months Ending Tuesday, December 31, 2024

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Account	Description	Annual Budget	Monthly Expenditures	Actual YTD Expenditures	Outstanding Encumbrances	Remaining Balance	% Expended
520030	Telephone	4,150.00	355.06	2,168.42	0.00	1,981.58	52.25%
520035	Cell Phones and Pager Services	5,000.00	371.28	1,855.52	0.00	3,144.48	37.11%
550001	Travel - Mileage	200.00	0.00	286.76	0.00	(86.76)	143.38%
550006	Travel - Per Diem	1,250.00	0.00	0.00	0.00	1,250.00	0.00%
550040	Conferences, Training & Education	3,000.00	0.00	1,489.56	0.00	1,510.44	49.65%
580001	Dues & Association Memberships	150.00	0.00	0.00	0.00	150.00	0.00%
580003	Professional Certifications	950.00	175.00	175.00	0.00	775.00	18.42%
580023	Employee Recognition	1,000.00	0.00	205.09	0.00	794.91	20.51%
580029	Allocation to Volunteers	2,800.00	112.54	678.51	0.00	2,121.49	24.23%
580050	Miscellaneous Operating Costs	1,950.00	153.01	699.72	0.00	1,250.28	35.88%
580052	Licenses	375.00	0.00	223.75	0.00	151.25	59.67%
601010	General Office Supplies	7,000.00	798.38	4,531.40	0.00	2,468.60	64.73%
601013	Supplies and Small Equipment	20,000.00	168.42	9,218.04	0.00	10,781.96	46.09%
602022	Food Supplies	800.00	0.00	37.77	0.00	762.23	4.72%
604040	Medical Supplies	185,201.00	18,495.57	119,516.96	0.00	65,684.04	64.53%
605050	Janitorial Supplies	87,000.00	18,071.52	55,713.82	607.55	30,678.63	64.74%
607070	Building & Maint Materials	15,000.00	454.54	5,237.69	0.00	9,762.31	34.92%
608080	Gas, Oil & Grease	3,300.00	85.18	866.64	0.00	2,433.36	26.26%
609091	Garage Allocation	9,000.00	0.00	4,142.40	0.00	4,857.60	46.03%
611030	Uniforms	15,000.00	1,403.10	10,340.83	0.00	4,659.17	68.94%
650013	First Aid Kits	650.00	0.00	347.34	0.00	302.66	53.44%
650015	RCACP Foster Program	7,500.00	456.43	3,884.49	0.00	3,615.51	51.79%
650016	RCACP Outbreak	30,000.00	702.23	8,414.31	0.00	21,585.69	28.05%
650024	Dog Food	63,000.00	5,813.62	26,610.00	0.00	36,390.00	42.24%
650025	Cat Food	58,000.00	1,728.32	24,164.72	0.00	33,835.28	41.66%
650054	Animal Supplies	15,900.00	1,739.76	9,796.45	0.00	6,103.55	61.61%
870001	Technology Equipment-New (Greater than	6,000.00	0.00	4,680.45	0.00	1,319.55	78.01%
890003	Building Improvements/Addition	0.00	597.86	597.86	0.00	(597.86)	0.00%
	Total Expenditures	2,876,394.00	236,273.09	1,443,229.52	607.55	1,432,556.93	50.20%



County of Roanoke
 C95-C891 - RCACP Operating - C95-C891
 Analysis of YTD Expenditures
 For the Six Months Ending Tuesday, December 31, 2024

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Account	Description	Annual Budget	Monthly Expenditures	Actual YTD Expenditures	Outstanding Encumbrances	Remaining Balance	% Expended
	Expenditures						
101010	Regular	1,156,759.00	85,199.28	532,725.76	0.00	624,033.24	46.05%
101015	Overtime	36,000.00	4,366.00	21,332.27	0.00	14,667.73	59.26%
101020	Part-Time	156,402.00	18,915.44	100,496.93	0.00	55,905.07	64.26%
202100	FICA - Employer Contribution	88,493.00	8,081.74	49,240.01	0.00	39,252.99	55.64%
202200	Retirement - VRS	212,914.00	17,059.20	100,814.33	0.00	112,099.67	47.35%
202300	Group Health Insurance	153,292.00	14,007.35	90,337.25	0.00	62,954.75	58.93%
202310	Group Dental Insurance	6,703.00	508.91	2,925.25	0.00	3,777.75	43.64%
202400	Life Insurance - VRS	15,469.00	1,093.90	6,412.80	0.00	9,056.20	41.46%
202500	Long Term Disability Insurance	5,775.00	425.42	2,490.28	0.00	3,284.72	43.12%
202510	Short Term Disability Insurance	0.00	6.84	41.04	0.00	(41.04)	0.00%
202700	Workers' Compensation	5,300.00	2,963.62	3,339.52	0.00	1,960.48	63.01%
202750	VRS Retiree Health Credit	3,325.00	278.17	1,630.95	0.00	1,694.05	49.05%
202800	Termination Pay	10,000.00	1,003.73	4,734.86	0.00	5,265.14	47.35%
202810	Cash-In FLP/PTO	8,000.00	0.00	6,167.53	0.00	1,832.47	77.09%
202840	Deferred Comp Match	7,150.00	150.00	975.00	0.00	6,175.00	13.64%
300004	Medical Exams	10,000.00	770.52	3,503.40	0.00	6,496.60	35.03%
300007	Contractual Services	950.00	218.00	436.00	0.00	514.00	45.89%
300013	Professional Services	24,000.00	0.00	8,239.50	0.00	15,760.50	34.33%
300014	Accounting & Auditing	9,513.00	0.00	0.00	0.00	9,513.00	0.00%
320001	Contracted Repairs	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
330005	Maintenance and Service Contracts	38,387.00	258.03	16,739.87	0.00	21,647.13	43.61%
350010	Printing & Binding	800.00	0.00	0.00	0.00	800.00	0.00%
360010	Advertising	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
380026	Purchased Services	222,500.00	15,872.55	126,283.81	0.00	96,216.19	56.76%
380200	Fiscal Agent Fees	65,036.00	5,419.60	32,517.60	0.00	32,518.40	50.00%
510010	Electric	57,000.00	5,188.74	24,434.44	0.00	32,565.56	42.87%
510022	Fuel-Oil, Natural and Bottled Gas	20,000.00	1,688.49	5,961.75	0.00	14,038.25	29.81%
510041	Water	3,600.00	370.40	1,780.99	0.00	1,819.01	49.47%
510042	Sewer	4,200.00	444.64	2,141.61	0.00	2,058.39	50.99%
510050	Dumpster Pickup	3,000.00	284.00	1,589.73	0.00	1,410.27	52.99%
520010	Postage and Box Rental	150.00	16.70	53.54	0.00	96.46	35.69%



County of Roanoke
C95-C892 - RCACP Grants - C95-C892
Analysis of YTD Expenditures
For the Six Months Ending Tuesday, December 31, 2024

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<u>Account</u>	<u>Description</u>	<u>Annual Budget</u>	<u>Monthly Expenditures</u>	<u>Actual YTD Expenditures</u>	<u>Outstanding Encumbrances</u>	<u>Remaining Balance</u>	<u>% Expended</u>
	Expenditures						
580050	Miscellaneous Operating Costs	21,572.90	2,024.44	4,366.28	0.00	17,206.62	20.24%
601013	Supplies and Small Equipment	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
	Total Expenditures	31,572.90	2,024.44	4,366.28	0.00	27,206.62	13.83%



County of Roanoke
 C95-C893 - RCACP Capital - C95-C893
 Analysis of YTD Expenditures
 For the Six Months Ending Tuesday, December 31, 2024

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Account	Description	Annual Budget	Monthly Expenditures	Actual YTD Expenditures	Outstanding Encumbrances	Remaining Balance	% Expended
	Expenditures						
300033	Software Support	10,000.00	0.00	4,475.00	6,900.00	(1,375.00)	113.75%
850001	Motor Vehicles-New	0.00	0.00	3,109.28	0.00	(3,109.28)	0.00%
890003	Building Improvements/Addition	255,000.00	29,642.66	52,596.01	74,375.97	128,028.02	49.79%
967070	Unappropriated Balance	28,465.55	0.00	0.00	0.00	28,465.55	0.00%
	Total Expenditures	293,465.55	29,642.66	60,180.29	81,275.97	152,009.29	48.20%



County of Roanoke
 C95-C895 - RCACP Health Insurance - C95-C895
 Analysis of YTD Expenditures
 For the Six Months Ending Tuesday, December 31, 2024

1/9/2025 - 2:34 PM
 666 of 680

Account	Description	Annual Budget	Monthly Expenditures	Actual YTD Expenditures	Outstanding Encumbrances	Remaining Balance	% Expended
	Expenditures						
530016	Paid Claims	0.00	3,857.47	25,257.15	0.00	(25,257.15)	0.00%
530018	Pharmacy	0.00	449.27	7,007.52	0.00	(7,007.52)	0.00%
530021	Health Reinsurance	0.00	1,713.81	9,874.81	0.00	(9,874.81)	0.00%
967070	Unappropriated Balance	453,643.78	0.00	0.00	0.00	453,643.78	0.00%
	Total Expenditures	453,643.78	6,020.55	42,139.48	0.00	411,504.30	9.29%



County of Roanoke
C95-C896 - RCACP Reserves - C95-C896
Analysis of YTD Expenditures
For the Six Months Ending Tuesday, December 31, 2024

1/9/2025 - 2:34 PM
668 of 680

<u>Account</u>	<u>Description</u>	<u>Annual Budget</u>	<u>Monthly Expenditures</u>	<u>Actual YTD Expenditures</u>	<u>Outstanding Encumbrances</u>	<u>Remaining Balance</u>	<u>% Expended</u>
	Expenditures						
967070	Unappropriated Balance	224,572.74	0.00	0.00	0.00	224,572.74	0.00%
980075	Transfer to Operating Fund	15,127.28	0.00	15,127.28	0.00	0.00	100.00%
	Total Expenditures	239,700.02	0.00	15,127.28	0.00	224,572.74	6.31%

Appendix
Ancillary documents

Appendix

(Name of County facility, City facility, Humane Society, SPCA or other organization - Give complete name & mailing address. Use reverse of form if needed.)

Column G: ****Include in this column births at the facility and other miscellaneous receipts of animals (Specify here)

Wildlife Onhand	+ Wildlife Intakes	- Picked Up Dead	- Relocated/Released to Wild	- Euthanized/Died/Escaped/Stolen	= Total Still at Facility
0	0	0	0	0	0

Manner/Method of Disposition										
Species	I Re-claimed by Owner	J Adopted	K *** Transferred to another VA locality or facility	L Transferred to approved out-of-state facility	M Transferred or Sold to Entity Identified in in '3.1-796.96	N Died in Facility	O Euthanized	P Misc* Explain Below	Q On Hand December 31	R Totals
Dogs	82	46	28	2	0	1	21	0	103	283
Cats	9	40	33	9	0	3	15	0	102	211
Other Companion Animals	3	8	1	0	0	0	0	0	3	15
Hybrid Canines	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0	0	0
Poultry	0	0	0	0	0	0	0	0	0	0
TOTALS	94	94	62	11	0	4	36	0	208	509

Column K: ***Animals transferred to:

(Name of County facility, City facility, Humane Society, SPCA or other organization - Give complete name & mailing address. Use reverse of form if needed.)

*Miscellaneous Explanation: (*Include breakdown by species of any animals that may have been stolen or that may have escaped from this facility.)*

DOA = 0, Escaped = 0, Stolen = 0

Virginia Department of Agriculture and Consumer Services Division of Animal, Plant, and Food Industry Services Office of Veterinary Services P.O. Box 1163 - Richmond, VA 23218 Phone: 804-786-2481 Fax:804-371-2380 E-mail: cowwhite@vdacs.state.va.us		VA Animal Record Report						
		<i>Please complete and return one consolidated report to the VDACS address no later than January 15.</i>						
Locality/Society Name	Regional Center for Animal Care and Protection				Reporting Period	10/01/24 12:00 AM - 10/31/24 11:59 PM		
Address	1510 Baldwin Avenue Roanoke, VA 24012				Telephone	540-344-4922	Facsimile 540-344-4906	
					Preparer's Signature			
City, State, Zip	Roanoke, VA, 24012	County	Roanoke City		Title			
Species	Number Received							
	A	B	C	D	E	F	G	H
	On Hand January 1	<u>Stray</u>	<u>Seized</u>	<u>Bite Cases</u>	<u>Surrendered By Owner</u>	<u>Received from another VA locality or facility</u>	**** <u>Others</u>	Totals
Dogs	107	118	21	0	37	0	0	283
Cats	124	64	0	0	23	0	0	211
Other Companion Animals	6	9	0	0	0	0	0	15
Hybrid Canines	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0
Poultry	0	0	0	0	0	0	0	0
TOTALS	237	191	21	0	60	0	0	509

Column F: ***Animals received from:

Regional Center for Animal Care and Protection
Animal Statistics Report - Level I (RCACP)

		Dog	Cat	Total
A	BEGINNING SHELTER COUNT (10/01/24 12:00 AM)	107	124	231
	INTAKE (Live Dogs & Cats Only)			
B	From the Public	<u>176</u>	<u>87</u>	263
C	Incoming Transfers from Organizations within Community/Coalition	<u>0</u>	<u>0</u>	0
D	Incoming Transfers from Organizations outside Community/Coalition	<u>0</u>	<u>0</u>	0
E	From Owners/Guardians Requesting Euthanasia	<u>0</u>	<u>0</u>	0
F	Total Intake [B + C + D + E]	176	87	263
G	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	<u>0</u>	<u>0</u>	0
H	ADJUSTED TOTAL INTAKE [F minus G]	176	87	263
I	ADOPTIONS	<u>46</u>	<u>40</u>	86
J	OUTGOING TRANSFERS to Organizations within Community/Coalition	<u>11</u>	<u>30</u>	41
K	OUTGOING TRANSFERS to Organizations outside Community/Coalition	<u>19</u>	<u>12</u>	31
L	RETURN TO OWNER/GUARDIAN	<u>82</u>	<u>9</u>	91
	DOGS & CATS EUTHANIZED (21 + 15 = 36)			
M	Healthy (Includes Owner/Guardian Requested Euthanasia)	<u>1</u>	<u>2</u>	3
N	Treatable - Rehabilitatable (Includes Owner/Guardian Requested Euthanasia)	<u>2</u>	<u>0</u>	2
O	Treatable - Manageable (Includes Owner/Guardian Requested Euthanasia)	<u>6</u>	<u>2</u>	8
P	Unhealthy & Untreatable (Includes Owner/Guardian Requested Euthanasia)	<u>12</u>	<u>11</u>	23
Q	Total Euthanasia [M + N + O + P]	21	15	36
R	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	<u>0</u>	<u>0</u>	0
S	ADJUSTED TOTAL EUTHANASIA [Q minus R]	21	15	36
T	SUBTOTAL OUTCOMES [I + J + K + L + S] Excludes Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	179	106	285
U	DIED OR LOST IN SHELTER/CARE	<u>1</u>	<u>3</u>	4
V	TOTAL OUTCOMES [T + U] Excludes Owner /Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	180	109	289
W	ENDING SHELTER COUNT (10/31/24 11:59 PM)	103	102	205

Annual Live Release Rate Calculation for Individual Agency.

$$(I + J + K + L) / (T) * 100$$

$$249 / 285 * 100 = 87.37 \%$$

Data Check: [A + H] = [V + W]; [231 + 263] = [289 + 205]; 494 = 494

The Live Release Rate does not include 0 owner/guardian requested euthanasia which were unhealthy & untreatable and 4 dogs and cats that died or were lost in the shelter/care

REGIONAL CENTER FOR ANIMAL CARE AND PROTECTION

Information on Intake and Disposition Transactions

	Oct-24			Oct-23			Oct-22		
	Cats	Dogs	Total	Cats	Dogs	Total	Cats	Dogs	Total
A Shelter Count at Beginning of Period	124	107	231	149	144	293	235	134	369
B Intake Transactions									
i Stray	64	118	182	54	69	123	81	125	206
ii Seized	0	21	21	1	1	2	0	2	2
iii Bite Cases	0	0	0	0	0	0	0	3	3
iv Surrendered by Owner	23	37	60	20	30	50	36	71	107
v Received from Another Virginia Locality or Facility	0	0	0	0	0	0	0	0	0
vi Others	0	0	0	1	0	1	3	3	6
C Total Intake Transactions	87	176	263	76	100	176	120	204	324
D Disposition Transactions									
i Reclaimed by Owner	9	82	91	2	48	50	5	81	86
ii Adopted	40	46	86	38	40	78	48	41	89
iii Transferred to Another VA Locality or Facility	33	28	61	11	23	34	38	48	86
iv Transferred to Approved Out-of-State Facility	9	2	11	0	2	2	28	11	39
v Died in Facility	3	1	4	4	0	4	5	0	5
vi Euthanized	15	21	36	24	26	50	22	25	47
vii Miscellaneous	0	0	0	0	0	0	0	0	0
E Total Disposition Transactions	109	180	289	79	139	218	146	206	352
F Shelter Count at End of Year/Period	102	103	205	146	105	251	209	132	341
G Owner Requested Euthanasia	0								
Live Release Rate ((Di+Dii+Diii+Div)/(E-G)):	85.85%	88.27%	87.37%	68.00%	81.29%	76.64%	84.40%	87.86%	86.46%
Euthanasia Rate ((Dvi-G)/(E-G)):	13.76%	11.67%	12.46%	30.38%	18.71%	22.94%	15.07%	12.14%	13.35%

Virginia Department of Agriculture and Consumer Services Division of Animal, Plant, and Food Industry Services Office of Veterinary Services P.O. Box 1163 - Richmond, VA 23218 Phone: 804-786-2481 Fax:804-371-2380 E-mail: cowhite@vdacs.state.va.us		VA Animal Record Report <i>Please complete and return one consolidated report to the VDACS address no later than January 15.</i>						
Locality/Society Name	Regional Center for Animal Care and Protection				Reporting Period	11/01/24 12:00 AM - 11/30/24 11:59 PM		
Address	1510 Baldwin Avenue Roanoke, VA 24012				Telephone	540-344-4922	Facsimile 540-344-4906	
					Preparer's Signature			
City, State, Zip	Roanoke, VA, 24012		County	Roanoke City	Title			
Species	Number Received							
	A	B	C	D	E	F	G	H
	On Hand January 1	<u>Stray</u>	<u>Seized</u>	<u>Bite Cases</u>	<u>Surrendered By Owner</u>	<u>Received from another VA locality or facility</u>	<u>**** Others</u>	Totals
<u>Dogs</u>	103	122	6	0	41	0	0	272
<u>Cats</u>	102	40	0	0	27	0	0	169
Other Companion Animals	3	7	0	0	1	0	0	11
Hybrid Canines	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0
Poultry	0	0	0	0	0	0	0	0
TOTALS	208	169	6	0	69	0	0	452

Column F: ***Animals received from:

(Name of County facility, City facility, Humane Society, SPCA or other organization - Give complete name & mailing address. Use reverse of form if needed.)

Column G: ****Include in this column births at the facility and other miscellaneous receipts of animals (Specify here)

Wildlife Onhand	+ Wildlife Intakes	- Picked Up Dead	- Relocated/Released to Wild	= Euthanized/Died/Escaped/Stolen	= Total Still at Facility
0	0	0	0	0	0

Species	Manner/Method of Disposition									
	I	J	K	L	M	N	O	P	Q	R
	Re-claimed by Owner	Adopted	*** Transferred to another VA locality or facility.	Transferred to approved out-of-state facility.	Transferred or Sold to Entity Identified in in '3.1-796.96	Died in Facility.	Euthanized	Misc* Explain Below	On Hand December 31	Totals
Dogs	81	51	13	4	0	0	18	1	104 105	272
Cats	6	45	13	36	0	1	5	0	63	169
Other Companion Animals	0	8	0	0	0	1	0	0	2	11
Hybrid Canines	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0	0	0
Poultry	0	0	0	0	0	0	0	0	0	0
TOTALS	87	104	26	40	0	2	23	0	170 169	452

Column K: ***Animals transferred to:

(Name of County facility, City facility, Humane Society, SPCA or other organization - Give complete name & mailing address. Use reverse of form if needed.)

Miscellaneous Explanation: (*Include breakdown by species of any animals that may have been stolen or that may have escaped from this facility.)

DOA = 0, Escaped = 1, Stolen = 0

1

11/19/2024 - One dog escaped. She was brought back on 12/6/2024.

Regional Center for Animal Care and Protection
Animal Statistics Report - Level I (RCACP)

		Dog	Cat	Total
A	BEGINNING SHELTER COUNT (11/01/24 12:00 AM)	103	102	205
	INTAKE (Live Dogs & Cats Only)			
B	From the Public	<u>169</u>	<u>67</u>	236
C	Incoming Transfers from Organizations within Community/Coalition	<u>0</u>	<u>0</u>	0
D	Incoming Transfers from Organizations outside Community/Coalition	<u>0</u>	<u>0</u>	0
E	From Owners/Guardians Requesting Euthanasia	<u>0</u>	<u>0</u>	0
F	Total Intake [B + C + D + E]	169	67	236
G	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	<u>0</u>	<u>0</u>	0
H	ADJUSTED TOTAL INTAKE [F minus G]	169	67	236
I	ADOPTIONS	<u>51</u>	<u>45</u>	96
J	OUTGOING TRANSFERS to Organizations within Community/Coalition	<u>7</u>	<u>12</u>	19
K	OUTGOING TRANSFERS to Organizations outside Community/Coalition	<u>10</u>	<u>37</u>	47
L	RETURN TO OWNER/GUARDIAN	<u>81</u>	<u>6</u>	87
	DOGS & CATS EUTHANIZED (18 + 5 = 23)			
M	Healthy (Includes Owner/Guardian Requested Euthanasia)	<u>1</u>	<u>0</u>	1
N	Treatable - Rehabilitatable (Includes Owner/Guardian Requested Euthanasia)	<u>1</u>	<u>0</u>	1
O	Treatable - Manageable (Includes Owner/Guardian Requested Euthanasia)	<u>11</u>	<u>3</u>	14
P	Unhealthy & Untreatable (Includes Owner/Guardian Requested Euthanasia)	<u>5</u>	<u>2</u>	7
Q	Total Euthanasia [M + N + O + P]	18	5	23
R	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	<u>0</u>	<u>0</u>	0
S	ADJUSTED TOTAL EUTHANASIA [Q minus R]	18	5	23
T	SUBTOTAL OUTCOMES [I + J + K + L + S] Excludes Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	167	105	272
U	DIED OR LOST IN SHELTER/CARE	0 1	1	1
V	TOTAL OUTCOMES [T + U] Excludes Owner /Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	167 168	106	273
W	ENDING SHELTER COUNT (11/30/24 11:59 PM)	103 104	63	166 167

Annual Live Release Rate Calculation for Individual Agency

$$(I + J + K + L) / (T) * 100$$

$$249 / 272 * 100 = 91.54 \%$$

Data Check: [A + H] = [V + W]; [205 + 236] = [273 + 168]; 441 = 441

The Live Release Rate does not include 0 owner/guardian requested euthanasia which were unhealthy & untreatable and 1 dogs and cats that died or were lost in the shelter/care

REGIONAL CENTER FOR ANIMAL CARE AND PROTECTION

Information on Intake and Disposition Transactions

	Nov-24			Nov-23			Nov-22		
	Cats	Dogs	Total	Cats	Dogs	Total	Cats	Dogs	Total
A Shelter Count at Beginning of Period	102	103	205	146	105	251	209	132	341
B Intake Transactions									
i Stray	40	122	162	16	88	104	56	133	189
ii Seized	0	6	6	0	4	4	1	2	3
iii Bite Cases	0	0	0	0	1	1	0	0	0
iv Surrendered by Owner	27	41	68	27	28	55	26	29	55
v Received from Another Virginia Locality or Facility	0	0	0	0	0	0	0	0	0
vi Others	0	0	0	0	5	5	0	11	11
C Total Intake Transactions	67	169	236	43	126	169	83	175	258
D Disposition Transactions									
i Reclaimed by Owner	6	81	87	1	39	40	7	89	96
ii Adopted	45	51	96	47	50	97	49	56	105
iii Transferred to Another VA Locality or Facility	13	13	26	24	27	51	30	30	60
iv Transferred to Approved Out-of-State Facility	36	4	40	19	0	19	25	1	26
v Died in Facility	1	0	1	2	0	2	3	0	3
vi Euthanized	5	18	23	21	37	58	28	13	41
vii Miscellaneous	0	1	1	0	0	0	0	0	0
E Total Disposition Transactions	106	168	274	114	153	267	142	189	331
F Shelter Count at End of Year/Period	63	104	167	75	78	153	150	118	268
G Owner Requested Euthanasia	0	0	0	0	0	0	0	0	0
Live Release Rate ((Di+Dii+Diii+Div)/(E-G)):	95.24%	89.22%	91.54%	81.25%	75.82%	78.11%	79.86%	93.12%	87.50%
Euthanasia Rate ((Dvi-G)/(E-G)):	4.72%	10.71%	8.39%	18.42%	24.18%	21.72%	19.72%	6.88%	12.39%

Virginia Department of Agriculture and Consumer Services Division of Animal, Plant, and Food Industry Services Office of Veterinary Services P.O. Box 1163 - Richmond, VA 23218 Phone: 804-786-2481 Fax:804-371-2380 E-mail: cowhite@vdacs.state.va.us		VA Animal Record Report						
		<i>Please complete and return one consolidated report to the VDACS address no later than January 15.</i>						
Locality/Society Name	Regional Center for Animal Care and Protection				Reporting Period	12/01/24 12:00 AM - 12/31/24 11:59 PM		
Address	1510 Baldwin Avenue Roanoke, VA 24012				Telephone	540-344-4922	Facsimile 540-344-4906	
					Preparer's Signature			
City, State, Zip	Roanoke, VA, 24012	County	Roanoke City		Title			
Species	Number Received							
	A	B	C	D	E	F	G	H
	On Hand January 1	<u>Stray</u>	<u>Seized</u>	<u>Bite Cases</u>	<u>Surrendered By Owner</u>	<u>Received from another VA locality or facility</u>	<u>**** Others</u>	Totals
Dogs	104	159	6	0	33	0	0	302
Cats	63	21	0	0	29	0	0	113
Other Companion Animals	2	0	0	0	0	0	0	2
Hybrid Canines	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0
Poultry	0	0	0	0	0	0	0	0
TOTALS	169	180	6	0	62	0	0	417

Column F: ***Animals received from:

(Name of County facility, City facility, Humane Society, SPCA or other organization - Give complete name & mailing address. Use reverse of form if needed.)

Column G: ****Include in this column births at the facility and other miscellaneous receipts of animals (Specify here)

Wildlife Onhand	+ Wildlife Intakes	- Picked Up Dead	- Relocated/Released to Wild	= Euthanized/Died/Escaped/Stolen	= Total Still at Facility
0	0	0	0	0	0

Species	Manner/Method of Disposition									
	I	J	K	L	M	N	O	P	Q	R
	Re-claimed by Owner	Adopted	*** Transferred to another VA locality or facility	Transferred to approved out-of-state facility	Transferred or Sold to Entity Identified in in '3.1-796.96	Died in Facility	Euthanized	Misc* Explain Below	On Hand December 31	Totals
Dogs	78	50	21	13	0	1	28	1	110	302
Cats	2	39	24	0	0	0	9	0	39	113
Other Companion Animals	0	0	2	0	0	0	0	0	0	2
Hybrid Canines	0	0	0	0	0	0	0	0	0	0
Equine	0	0	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0	0	0
Poultry	0	0	0	0	0	0	0	0	0	0
TOTALS	80	89	47	13	0	1	37	0	150	417

Column K: *** Animals transferred to:

(Name of County facility, City facility, Humane Society, SPCA or other organization - Give complete name & mailing address. Use reverse of form if needed.)

*Miscellaneous Explanation: (*Include breakdown by species of any animals that may have been stolen or that may have escaped from this facility.)*

DOA = 0, Escaped = 0, Stolen = 0

Software glitch

Regional Center for Animal Care and Protection
Animal Statistics Report - Level I (RCACP)

		Dog	Cat	Total
A	BEGINNING SHELTER COUNT (12/01/24 12:00 AM)	103	63	166
	INTAKE (Live Dogs & Cats Only)			
B	From the Public	198	50	248
C	Incoming Transfers from Organizations within Community/Coalition	0	0	0
D	Incoming Transfers from Organizations outside Community/Coalition	0	0	0
E	From Owners/Guardians Requesting Euthanasia	0	0	0
F	Total Intake [B + C + D + E]	198	50	248
G	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	0	0	0
H	ADJUSTED TOTAL INTAKE [F minus G]	198	50	248
I	ADOPTIONS	50	39	89
J	OUTGOING TRANSFERS to Organizations within Community/Coalition	1	4	5
K	OUTGOING TRANSFERS to Organizations outside Community/Coalition	33	20	53
L	RETURN TO OWNER/GUARDIAN	78	2	80
	DOGS & CATS EUTHANIZED (28 + 9 = 37)			
M	Healthy (Includes Owner/Guardian Requested Euthanasia)	0	0	0
N	Treatable - Rehabilitatable (Includes Owner/Guardian Requested Euthanasia)	0	0	0
O	Treatable - Manageable (Includes Owner/Guardian Requested Euthanasia)	14	0	14
P	Unhealthy & Untreatable (Includes Owner/Guardian Requested Euthanasia)	14	9	23
Q	Total Euthanasia [M + N + O + P]	28	9	37
R	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	0	0	0
S	ADJUSTED TOTAL EUTHANASIA [Q minus R]	28	9	37
T	SUBTOTAL OUTCOMES [I + J + K + L + S] Excludes Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	190	74	264
U	DIED OR LOST IN SHELTER/CARE	1	0	1
V	TOTAL OUTCOMES [T + U] Excludes Owner /Guardian Requested Euthanasia (Unhealthy & Untreatable or by Court Order)	191	74	265
W	ENDING SHELTER COUNT (12/31/24 11:59 PM)	110	39	149

Annual Live Release Rate Calculation for Individual Agency

$$(I + J + K + L)/(T) * 100$$

$$227/264 * 100 = 85.98 \%$$

Data Check: [A + H] = [V + W]; [166 + 248] = [265 + 149]; 414 = 414

The Live Release Rate does not include 0 owner/guardian requested euthanasia which were unhealthy & untreatable and 1 dogs and cats that died or were lost in the shelter/care

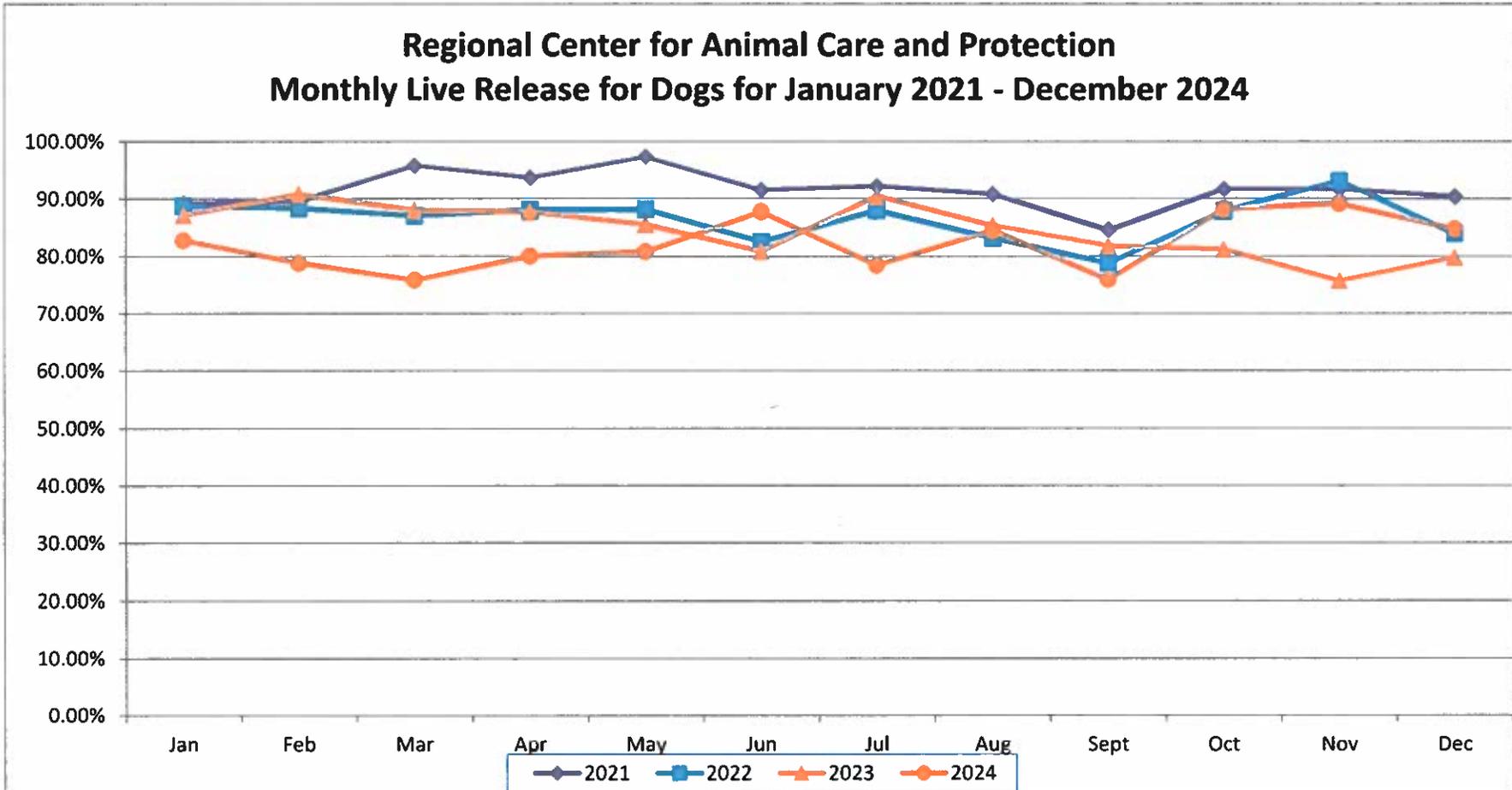
REGIONAL CENTER FOR ANIMAL CARE AND PROTECTION

Information on Intake and Disposition Transactions

	Dec-24			Dec-23			Dec-22		
	Cats	Dogs	Total	Cats	Dogs	Total	Cats	Dogs	Total
A Shelter Count at Beginning of Period	63	104	167	75	78	153	150	118	268
B Intake Transactions									
i Stray	21	159	180	19	102	121	60	97	157
ii Seized	0	6	6	0	2	2	0	3	3
iii Bite Cases	0	0	0	0	0	0	0	0	0
iv Surrendered by Owner	29	33	62	40	24	64	18	39	57
v Received from Another Virginia Locality or Facility	0	0	0	0	0	0	0	0	0
vi Others	0	0	0	0	0	0	0	1	1
C Total Intake Transactions	50	198	248	59	128	187	78	140	218
D Disposition Transactions									
i Reclaimed by Owner	2	78	80	5	54	59	5	49	54
ii Adopted	39	50	89	31	33	64	55	47	102
iii Transferred to Another VA Locality or Facility	24	21	45	1	9	10	10	30	40
iv Transferred to Approved Out-of-State Facility	0	13	13	41	7	48	24	0	24
v Died in Facility	0	1	1	0	0	0	2	0	2
vi Euthanized	9	28	37	13	26	39	8	25	33
vii Miscellaneous	0	1	1	0	0	0	2	0	2
E Total Disposition Transactions	74	192	266	91	129	220	106	151	257
F Shelter Count at End of Year/Period	39	110	149	43	77	120	122	107	229
G Owner Requested Euthanasia	0	0	0	0	0	0	0	1	1
Live Release Rate ((Di+Dii+Diii+Div)/(E-G)):	87.84%	84.82%	85.66%	85.71%	79.84%	82.27%	90.38%	84.00%	86.61%
Euthanasia Rate ((Dvi-G)/(E-G)):	12.16%	14.58%	13.91%	14.29%	20.16%	17.73%	7.55%	16.56%	12.50%

Monthly Live Release Rate for Dogs

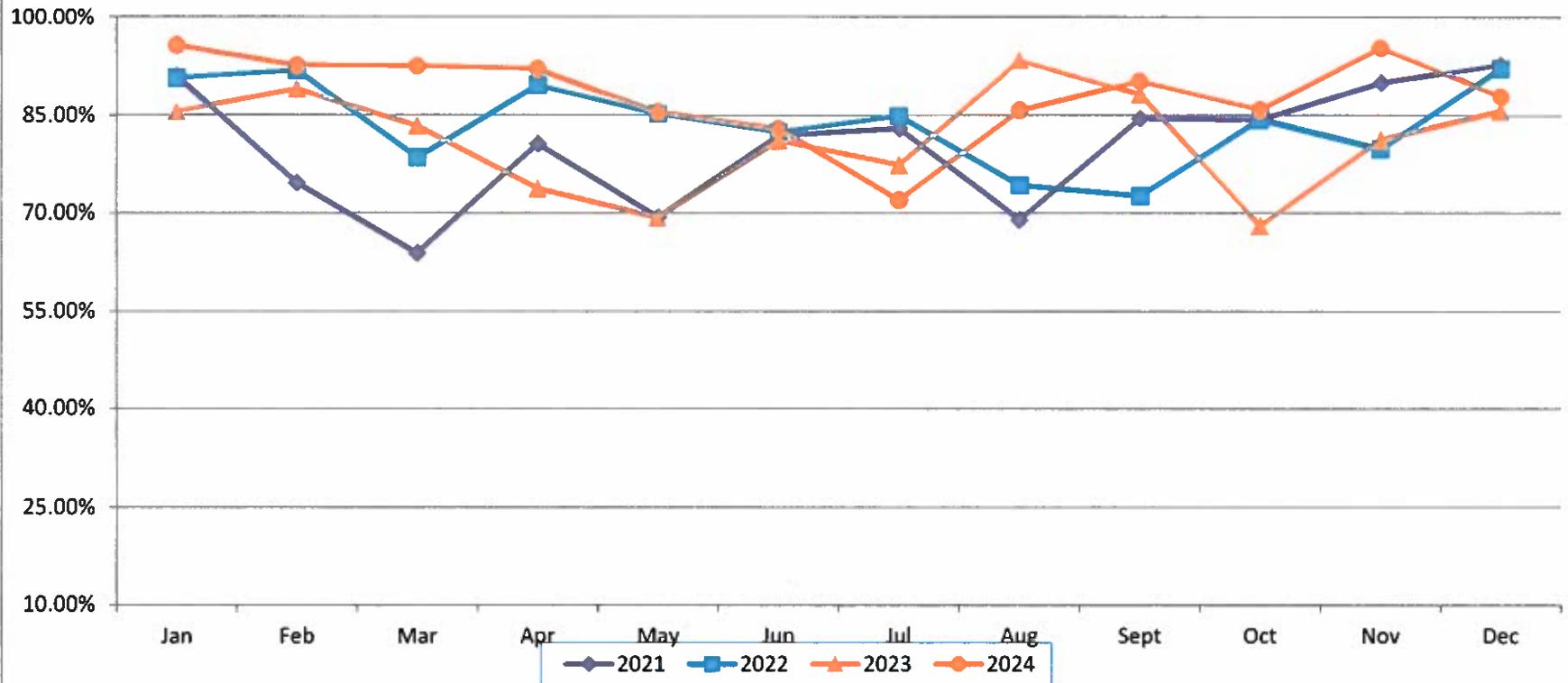
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2021	89.15%	89.57%	95.73%	93.64%	97.22%	91.50%	92.16%	90.76%	84.62%	91.67%	91.60%	90.32%
2022	88.81%	88.41%	87.16%	88.15%	88.19%	82.61%	88.00%	83.22%	78.87%	87.86%	93.12%	84.00%
2023	87.22%	90.84%	88.04%	87.82%	85.62%	80.95%	90.45%	85.39%	81.88%	81.29%	75.82%	79.84%
2024	82.88%	78.91%	76.00%	80.15%	80.89%	87.76%	78.53%	84.57%	76.00%	88.27%	89.22%	84.82%



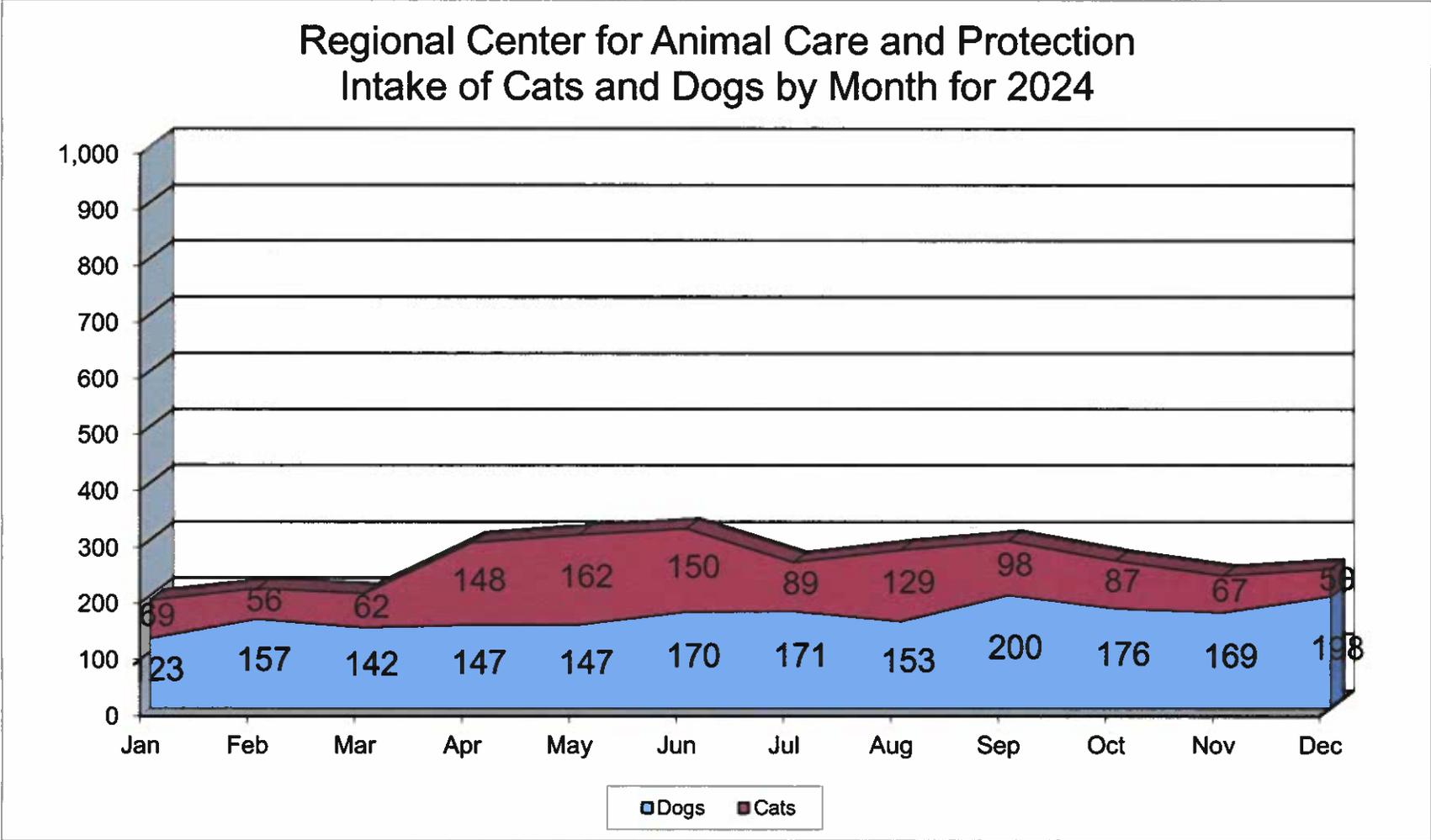
Monthly Live Release Rate for Cats

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2021	90.91%	74.51%	63.83%	80.53%	69.30%	81.82%	82.89%	68.88%	84.48%	84.27%	89.93%	92.66%
2022	90.68%	91.78%	78.46%	89.55%	85.19%	82.39%	84.89%	74.18%	72.55%	84.40%	79.86%	92.16%
2023	85.52%	88.89%	83.33%	73.68%	69.23%	81.02%	77.30%	93.33%	88.14%	68.00%	81.25%	85.71%
2024	95.65%	92.54%	92.45%	92.04%	85.53%	82.93%	71.88%	85.71%	90.22%	85.85%	95.24%	87.84%

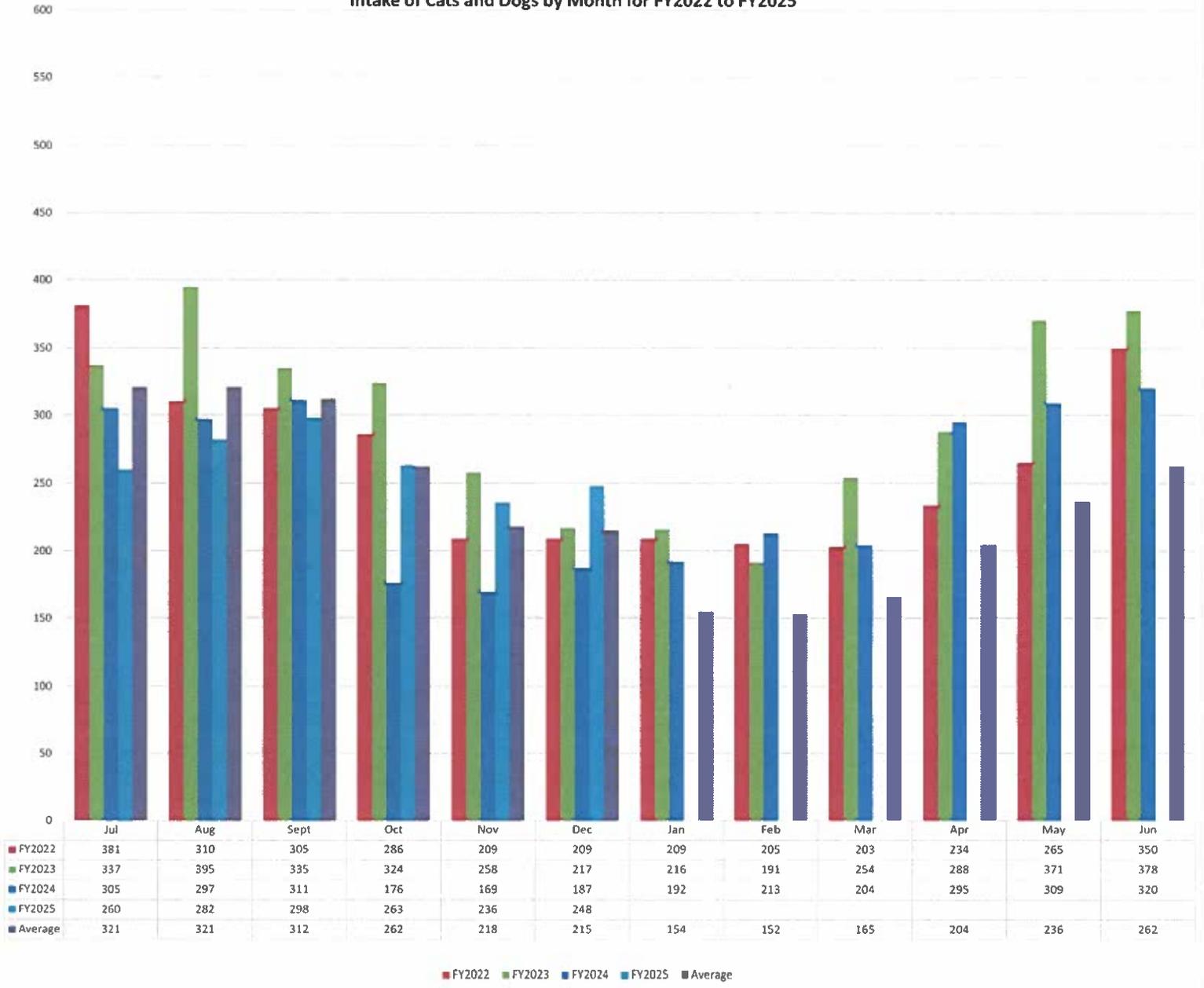
Regional Center for Animal Care and Protection
Monthly Live Release Rate for Cats for January 2021 - December 2024



REGIONAL CENTER FOR ANIMAL CARE AND PROTECTION
INTAKE OF CATS AND DOGS BY MONTH FOR 2024



**Regional Center for Animal Care and Protection
Intake of Cats and Dogs by Month for FY2022 to FY2025**



Rescue Agency Utilization Calendar Year 2024

Name	Jan	Feb	March	April	May	June	July	Aug	Sept	October	Nov	Dec	Totals	%
Angels of Assisi	33	12	11	29	4	13	37	31	18	15	5	37	245	27.94%
ASPCA Transport (Cats)	8	33	26	37	15	81	21	13	18	9	36	1	298	33.98%
Franklin County Humane	6	12	4	3	2	1	0	2	0	0	0	0	30	3.42%
Other Rescues	4	5	3	4	9	3	7	3	3	12	8	18	79	9.01%
RVSPCA	8	6	6	16	43	21	13	27	27	37	17	4	225	25.66%
Totals	59	68	50	89	73	119	78	76	66	73	66	60	877	100.00%





**Roanoke Center for Animal Protection and Control
Executive Committee Meeting Schedule
Fiscal Year 2025**

Quarter	Location	Date	Time
3	Virtual	1/16/2025	11 am
4	In-Person	4/17/2025	11 am

(Third Thursday of each quarter)

**Roanoke Center for Animal Protection and Control
Fiscal Affairs Committee Meeting Schedule
Fiscal Year 2025**

Location	Date	Time
Virtual	3/13/2025	1:30 pm
Virtual	4/10/2025	1:30 pm
Virtual	6/12/2025	1:30 pm

(Second Thursday of each month, skipping month after quarterly meeting)