

**Minutes of the January 9, 2014 Meeting of the Executive Committee
for the Roanoke Valley Regional Pound**

The following is a recap of a meeting of the Executive Committee for the Roanoke Valley Regional Pound held on Thursday, January 9, 2014 at 11:00 a.m. in the conference room of Roanoke City Council.

Executive Committee members present at such meeting were Chairman B. Clayton Goodman, Kathleen D. Guzi, Christopher S. Lawrence, Christopher P. Morrill and Mr. Christopher C. Perkins. Also present at the meeting were Jill Deegan, David Flager, Brent Robertson, Barry Thompson, Tim Spencer, Andrea Trent, and Tony Zerrilla. This meeting was set to address operational and transitional issues involving the Regional Pound and the transference of operations from the SPCA to the Executive Committee.

1. The meeting opened with the approval of meeting minutes from the December 13, 2013 Executive Committee meeting.
2. David Flager, Executive Director of the Regional Pound provided information on the following areas:
 - a. An update on transitional issues, adoptions, the spay and neuter proposal, general operations, animal enrichment, pet retention and the volunteer program.
 - b. A report of operations and animal statistics for the most recent month ending December 31, 2013, commenting on the continued decline in live release rates of both dogs and cats, reduction in rescue transfers and the increase in adoptions from the pound.

Mr. Flager also discussed the possibility of gift/gas cards for volunteers to offset the cost of transportation as well as work he regarding a "Maddie's" Fund that would help offset the cost of placement of "non- preferred animals. The Board did not take action on the gift/gas card deciding to defer to a later date.

3. Reports were provided to the Executives on the following items:
 - a. The Operations Committee Meeting for December was cancelled due to scheduling conflicts.
 - b. Mr. Robertson reported on financials as of the close of period 6 indicating results were similar to those in Period 5 commenting on transition costs.
 - c. Mr. Flager commented on the marketing and community outreach indicating that he was working with localities representatives with a game plan of establishing a recurring monthly meeting.
4. Mr. Flager discussed the coupon/voucher program and the details regarding the implementation. Vinton offered \$500 as a starting point with the remaining localities indicating the need to follow up at a later date on a financial commitment amount.

**Roanoke Valley Regional Pound Executive Committee Meeting Minutes
January 9, 2014
Page 2**

- 5. Mr. Flager introduced the topic of an ASPCA Grant specifically dedicated to providing stipend to rescue agencies who pull animals who have been placed on the euthanasia list.**
- 6. The Executive Committee next opened the meeting to public comment and subsequently closed the public commentary segment without public comments.**
- 7. Chairman, Mr. Goodman moved the meeting (12:32) into a closed session.**
- 8. Mr. Goodman reopened the public meeting at 12:45. He announced the next scheduled meeting date of February 13, 2014 in the City of Roanoke's Council Conference Room at 11:00 a.m.**

There being no further business the meeting adjourned at 12:46 p.m.