

**Minutes of the March 13, 2014 Meeting of the Executive Committee  
for the Roanoke Valley Regional Pound**

The following is a recap of a meeting of the Executive Committee for the Roanoke Valley Regional Pound held on Thursday, March 13, 2014 at 11:00 a.m. in the conference room of Roanoke City Council.

Executive Committee members present at such meeting were Chairman B. Clayton Goodman, Kathleen D. Guzi, Christopher S. Lawrence, Christopher P. Morrill and Mr. Christopher C. Perkins. Also present at the meeting were David Flagler, Brent Robertson, Barry Thompson, Andrea Trent, and Tony Zerrilla. This meeting was set to address operational and transitional issues involving the Regional Pound and the transference of operations from the SPCA to the Executive Committee.

1. The meeting opened with the approval of meeting minutes from the January 9, 2014 Executive Committee meeting.
2. David Flagler, Executive Director of the Regional Pound provided information on the following areas:
  - a. An update on year-to-date statistics, adoptions, general operations, animal enrichment, the volunteer program, and marketing and community outreach involving St. Patrick 's Day and the City's celebration.
  - b. A report of operations and animal statistics for the most recent month ending February 28, 2014, commenting on the reduction in rescue transfers and the increase in adoptions from the pound stabilizing the live release statistics.
3. Reports were provided to the Executives on the following items:
  - a. The Operations Committee Meeting Minutes for the February 26, 2014 meeting were presented by Mr. Flagler.
  - b. Mr. Robertson reported on financials as of the close of period 8 indicating results were in line with operations year to date expenditures as a percent of total budget. The Executive committee approved an invoice in the amount of \$30,000 to the RVSPCA, as their portion of transition cost, per the Lease Purchase Agreement of June 26, 2013.
  - c. Mr. Robertson also presented a draft of the FY15 budget for review and discussion.
4. Mr. Flagler commented on the status of the coupon/voucher program and the details regarding the implementation. Vinton and the City have confirmed contributions in the amounts of \$500 and \$5,000, respectively

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5. **The Executive Committee next opened the meeting to public comment. Mr. Deet Reed and Ms. Guenn Englebert, current RCACP volunteers, commented on the need for the volunteer program and funding to support initiatives involving animal care, marketing and donations. Both speakers acknowledged the work and dedication of Mr. Flagler and his staff in their efforts to care and place surrendered animals.**

**There being no further business, Chairman, Mr. Goodman adjourned the meeting at 12:39 p.m. with an announcement of the next scheduled meeting date of April 10, 2014.**